



### Location

The IMO Headquarters building is at 4 Albert Embankment, London SE1, on the south bank of the River Thames. It is adjacent to Lambeth Bridge and Lambeth Palace. A useful landmark is the International Memorial to Seafarers, the impressive sculpture that marks the entrance to the building.



### Public transport

The nearest underground stations are Lambeth North on the Bakerloo line, Waterloo on the Northern line, Vauxhall on the Victoria line and Westminster on the District and Circle lines.

Bus routes serving the area are:  
from Piccadilly Circus, Oxford Circus and Charing Cross, No 3;  
from Victoria, Nos C10 and 507;  
from Waterloo, Nos 77 and 507;  
from Liverpool Street, No 344; and  
from Vauxhall Nos 77 and 344.



### Parking

Public parking is available in Black Prince Road.



Secretary-General  
**Mr Efthimios Mitropoulos**  
contact ext 3101

Director, Maritime Safety Division  
**Mr Koji Sekimizu**  
contact ext 3121

Director, Administrative Division  
**Mr Roger Jones**  
contact ext 4072

Director, Technical Co-operation Division  
**Mr David T. Edwards**  
contact ext 4101

Director, Legal Affairs and  
External Relations Division  
**Dr Rosalie Balkin**  
contact ext 3127

Director, Marine Environment Division  
**Mr Jean-Claude Sainlos**  
contact ext 3142

Director, Conference Division  
**Mrs Monica Mbanefo**  
contact ext 3105

International Maritime Organization  
4 Albert Embankment  
London SE1 7SR

Produced by IMO External Relations Office

# IMO visitors' information



Welcome to the  
headquarters of the  
International Maritime  
Organization (IMO)

IMO is the  
United Nations specialized  
agency responsible for  
improving maritime  
safety and preventing  
pollution from ships



## Reception and security

All visitors to IMO are asked to report to the front desk, where our security team will issue passes and co-ordinate with the person they are visiting. Visitors are kindly asked to remain in the foyer unless accompanied by a member of staff or security. Passes must be worn at all times.



## Opening hours

IMO's official working hours are 09.00 to 17.30, Monday to Friday. The reception/security desk is manned 24 hours a day, 7 days a week.



## Meeting hours

IMO meetings are usually held from 09.30 to 17.30 with breaks at 11.00 – 11.30, 12.30 – 14.30 and 16.00 – 16.30 in the first floor delegates' lounge. The IMO cafeteria is situated on the fourth floor. Opening times are 08.30 to 11.00, 12.00 to 14.15 and 15.15 to 16.15.



## Smoking policy

IMO Headquarters is strictly a non-smoking building.

## IMO External Relations Office

Contact Ms Olga Bósquez ext 4200  
Senior Deputy Director, Head

## Internship and visits

Contact Ms Rouba Ruthnum ext 3209



## IMO Library

IMO's library is situated on the third floor and is open, by appointment, between 10.00 and 17.00, Monday to Thursday (and Friday for IMO delegates). It is closed throughout August. Photocopying facilities are available.

Contact Mrs Marianne Harvey ext 3164  
Mr Amr Hussein ext 4017



## Public information services

Press and media queries should be directed through IMO's Public Information Services, located on the second floor and manned between 09.00 and 17.00, Monday to Friday.

Contact Mr Lee Adamson ext 3153  
Ms Natasha Brown ext 3274

e-mail [media@imo.org](mailto:media@imo.org)



## Conference and documents

Conference reception is on the second floor.

## IMO meetings and conferences

Contact Mr Alfredo Garofalo ext 3116

## IMO meeting documents

Contact Mr Francis van Tongerlooy ext 3138

Meeting documents are available electronically. See [www.imodocs.imo.org](http://www.imodocs.imo.org) or contact [fvantong@imo.org](mailto:fvantong@imo.org).



## Publications

The IMO Publishing bookshop is situated on the third floor.

Opening hours are 09.00 to 12.45 and 14.00 to 17.15.

Publications may also be ordered online at [www.imo.org](http://www.imo.org).

Contact Mr Roberto Cheer ext 4100  
Mr Mark Combe ext 4096



## IMO website

IMO's website contains current information about the aims, structure and work of the Organization. For more information, visit [www.imo.org](http://www.imo.org).



## Telephones

Public telephones are available on the ground, first and second floors.

Main IMO Switchboard +44 (0)20 7735 7611