

SUMMARY OF DECISIONS
9th MEETING OF THE AD HOC STEERING GROUP FOR
REDUCING ADMINISTRATIVE REQUIREMENTS

The SG-RAR, which met on 4 and 5 March 2014 at IMO Headquarters (see annex 1 for participation) agreed to the agenda, as set out in SG-RAR/49, and further:

1) Reviewed the EPA's work in document SG-RAR/50, and carried out an assessment of the first 50 requirements (up to and including requirement number 73 in the document), and agreed on recommendations for the administrative burdens, and requested the EPA to gather further information on a number of requirements. The EPA is also to deliver a preliminary conclusion/recommendation for each requirement as was done in SG-RAR/45 on the first 25 templates, but which had not been possible due to time constraints for the templates in SG-RAR/50.

Provisionally identified a number of "overriding" issues (observations, recommendations, other findings) to be included in the final report.

Agreed on a fine-tuning of the templates, including the provision of the full requirement wording, regarding labelling it was agreed that the labels used in the supplementary Excel document provided by the EPA would be useful for sorting similar requirements and solution types.

As for the way forward, it was agreed that the assessment of all administrative burdens by the Group was needed. However, as a way to better prepare the June assessment meeting, an informal meeting would be held, where those members with the opportunity to do so, should assist the EPA in preparing the templates for the Group's meeting in June. That informal meeting would take place on 15 April 2014 from 1.00 – 5.00 pm at IMO Headquarters.

Furthermore, it was agreed provisionally that a meeting of the SG-RAR during C 112 (most likely on Thursday 19 June 2014 in the afternoon) would be beneficial, with the exact agenda to be decided later.

2) Agreed that further information should be sought on the development of the unplanned outputs listed in SG-RAR/49, in order to assess if the checklists forecasted a realistic picture of the situation, i.e. if the accepted unplanned outputs did not lead to any new administrative burdens. The Group also considered possible changes to the contents, timing and usage of the checklist, including the acknowledgment that the present system for assessing unplanned outputs might not support the committees in carrying out a thorough assessment of the implications, including on administrative burdens, of an unplanned output.

3) Agreed to accept the invitation by BIMCO to host the second assessment meeting in at BIMCO Headquarters, Copenhagen, Denmark from 24 to 25 June 2014. Mr. Juhl reported briefly that BIMCO would ensure appropriate meeting arrangements for the meeting, as well as sponsoring coffee and lunch breaks. Furthermore, BIMCO would arrange for hotel rooms to be available at preferential rates in Copenhagen at the members own expense. BIMCO would work with the Danish Maritime Authority to handle visa formalities, and in due course an appropriate letter of invitation would be sent to the Group's members.

PARTICIPANTS

Mr. John Akhurst
Dr. Christos Atalianis
Mr. Khali Bachiri (representing Mr Mohamed Marzagui (4 March and 5 March am only))
Captain Ike Enriques (5 March only)
Mr. Jeppe Juhl
Mr Si-Won Lee
Mr. Jesper Loldrup (accompanied by Ms Patricia Santos)
Mr. Ali Akbar Marzban
Ms. Angela Plott
Mr. Kees Polderman
Ms Anne Skov Strüver (accompanied by Mr. Peter Krog-Meyer)
Mr. David Tongue
Mr. Wei Zhang
Ms. Katy Ware (5 March only)
Mr. Dumisani T. Ntuli (5 March pm only)

Mr. Nik Bizas (SG-RAR assistant)

Participating remotely:

Mr. E.J. Terminella (remote participation)

Regrets:

Mr. Branko Berlan
Mr. Yasufumi Onishi
Cdr Carlos Salgado
