

**SUMMARY OF DECISIONS**  
**7th MEETING OF THE AD HOC STEERING GROUP FOR**  
**REDUCING ADMINISTRATIVE REQUIREMENTS**

The SG-RAR, which met on 16 January 2014 at IMO Headquarters (see annex 1 for participation) agreed to the agenda, as set out in SG-RAR/41, and further:

- 1) Noted that the Assembly had requested the Council to provide a progress report to the Assembly's 29<sup>th</sup> session.
- 2) Noted the presentation by the External Project Assistant (EPA) and expressed its sincere appreciation for the work he had carried out so far.
- 3) In the following discussion on the initial findings the SG-RAR
  - agreed to the template for reporting to the SG-RAR on the understanding that the last column would contain EPA personal assessment as a starting point for the SG-RAR's own analysis;
  - confirmed that the template should provide as much information as possible, in order for the process to be as transparent as possible;
  - decided to keep pending a final decision on whether to identify responsible organs in its report to the Council;
  - noted that issues related to the BCH and IBC Codes were related both to safety and environment, and that the final assignment would have to be done once the comments had been considered;
  - agreed that EPA in his role should contact respondents, if necessary, to clarify the comments made during the consultation; and
  - reaffirmed that EPA was always welcome to contact members of the SG-RAR should he have the need for input in the process.
- 4) Regarding the dates of the next meeting, the SG-RAR decided to have a trial assessment meeting on 20 February 2014 (starting at 9.30 – where no plenary will be in session during HTW) in order to decide on any possible changes to the template.

A two day assessment meeting would take place on 4 and 5 March 2014 (commencing at 10:30 am). If need be a second assessment meeting would be held on 24 and 25 June 2014. An offer was made to host the latter meeting in Copenhagen at BIMCO Headquarters. The SG-RAR found it pertinent to carry out a full assessment of each requirement instead of carrying out a two-prong evaluation as originally foreseen in SG-RAR/38. Finally, it was decided to keep the issue of meetings in the autumn pending for the time being.

- 5) The SG-RAR thanked and accepted the offer of Chairman to take on the task and draft a preliminary draft of the final report of the Group in line with the provisional structure, the provisional list of annexes and the timetable proposed in SG-RAR/40, with the caveat that it was a preliminary draft and might have to be adjusted once the analytical work had been carried out. Furthermore, the Group would have to revisit matters related to presentation and layout of the report.
- 6) The SG-RAR finally noted that the Chairman would be interviewed for Safety at Sea, and found it a good opportunity to highlight the work being done and send a positive message regarding the project.

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## **ANNEX 1**

### LIST OF PARTICIPANTS

Mr. John Akhurst  
Mr. Khali Bachiri (representing Mr Mohamed Marzagui)  
Mr. Branko Berlan  
Captain Ike Enriquez  
Mr Carlos Cerda Espejo (representing Cdr Carlos Salgado)  
Mr. Jeppe Juhl  
Mr Si-Won Lee  
Mr. Jesper Loldrup (accompanied by Ms Patricia Santos)  
Mr. Ali Akbar Marzban  
Mr. Kees Polderman  
Ms Anne Skov Strüver  
Mr. David Tongue  
Mr. Wei Zhang

Mr. Nik Bizas (SG-RAR assistant)

#### **Participating remotely**

Dr. Christos Atalianis (remote participation)  
Ms. Angela Plott (remote participation)  
Mr. E.J. Terminella (remote participation)

#### **Apologies**

Mr. Yasufumi Onishi  
Mr. Dumisani T. Ntuli  
Ms. Katy Ware

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