

SUMMARY OF DECISIONS
5th MEETING OF THE AD HOC STEERING GROUP
FOR REDUCING ADMINISTRATIVE REQUIREMENTS (SG-RAR)
1 July 2013

The SG-RAR, which met on 1 July 2013 (pm only) at IMO Headquarters (see annex for participation) agreed to the agenda, as set out in SG-RAR/30, and noted that the consultation to identify administrative burdens had been launched successfully on 7 May 2013; that BIMCO/ICS/ITF had sent a letter to sister-organizations to encourage their participation in the consultation and that a presentation had been held during MSC 92 to raise awareness of the consultation, and further:

- 1) Noted that 140 replies had been received by 25 June 2013, as well as a small number of general comments.

Expressed restrained optimism as regards the number of replies received so far, noting that almost half the replies were from seafarers. It was recognized that official replies from Administrations and others would take a while to be submitted as internal coordination would be needed. It was found to be too early to decide if certain groups or geographic areas should be specifically targeted.

Agreed that it should be specified on the website that comments could be submitted to administrativeburdens@imo.org, if the actual consultation process was considered too cumbersome, or if the respondent did not have the knowledge of which instrument an administrative requirement stemmed from.

Agreed to monitor the situation through circulation of information on replies received in late July and mid-August.

- 2) Agreed that only summary information should be provided as feedback on the consultation website.
- 3) With regards to the analysis phase, considered how to utilize the database and the possible external assistance, as well as work methods/arrangements. No decision was reached on the matter, partly due to the uncertainty on the number of replies at the end of the consultation, it was therefore agreed to consider the matter further.
- 4) Noted that the Chairman would report orally to C 110 on the number of replies received so far, the actions taken to promote the consultation and the outcome of the SG-RAR's meeting on 1 July 2013
- 5) Noted that the Chairman would prepare the Group's third report to C/ES 27 and that the Secretariat would prepare a draft report to be submitted by the Council to the Assembly on the activities to reduce administrative burdens. The SG-RAR would be consulted on both reports in due course.
- 6) Given the work still needed to develop the analysis-phase, decided to tentatively schedule meetings on 19 September 2013 (during DSC 18) and 5 December 2013 (following C 111).
7. No issues were raised under any other business.

ANNEX

LIST OF PARTICIPANTS

Mr. John Akhurst

Dr. Christos Atalianis

Captain Ike Enriques

Captain Jorge Imhoff

Mr John Bainbridge (on behalf of Branko Berlan)

Mr. Yasufumi Onishi

Mr. Jesper Loldrup (accompanied by Ms Patricia Santos)

Captain Khalid Loudiyi (on behalf of Mr. Mohamed Marzagui)

Mr. Ali Akbar Marzban

Mr. Dumisani T. Ntuli

Ms Angela Plott

Mr. Kees Polderman

Ms Mette Reinholt (on behalf of Ms Anne Skov Strüver)

Mr. Jun SUN

Mr. E.J. Terminella

Mr. David Tongue

Ms Katy Ware
