Committee structure

1. Having regard to the Agenda for the Conference contained in IE/CONF/1 and based on the fact that three teams of interpreters will be provided during the Conference, the following Committee structure is suggested:

   - Committee I
   - Committee II
   - Committee III
   - Committee IV
   - Drafting Committee
   - Credentials Committee
   - Steering Committee.

The suggested terms of reference of these Committees are as follows:

(a) **Committee I** - This Committee will consider the Articles of the Marine Pollution Convention and Agenda item 9 of the Conference relating to the minimization of accidental spillages.

(b) **Committee II** - This Committee will consider Annexes I, IV and V of the Marine Pollution Convention and the relevant Resolutions.
(c) **Committee III** - This Committee will consider Annexes II and III (and a possible new Annex concerning bulk solid substances) of the Marine Pollution Convention and the relevant Resolutions.

(d) **Committee IV** - This Committee will consider the draft Intervention Protocol.

The above four Committees will be open to all delegations and observers.

(e) **Drafting Committee** - This will be a Committee of restrictive membership appointed by the Plenary. It will examine the draft texts of the Convention (and its Annexes), Resolutions and other Instruments referred to it by the above Committees, and submit the texts to the Plenary. It will also prepare the draft Final Act of the Conference.

(f) **Credentials Committee** - This will be a small Committee appointed by the Plenary to examine the credentials of delegations.

(g) **Steering Committee** - This Committee will be composed of the President, Vice-Presidents and the Chairmen of Committees I, II, III and IV and the Drafting Committee. It may meet at the invitation of the President, whenever necessary. It will be responsible for reviewing the progress of work, co-ordinating the work of the various Committees, deciding on the day-to-day work and taking whatever measures may be necessary for the successful conclusion of the Conference.

**Timetable for the Conference**

2. The diagram shown in Annex I sets out a tentative timetable which will give an idea of how the Plenary and various Committees could work during the Conference. It should be noted in this connexion that although the Conference may no doubt wish to adhere as far as possible to the timetable agreed by it, it is possible that in the light of progress of work made by various Committees, readjustment of the timetable would become necessary during the course of the Conference. Delegates for the Conference are, therefore, advised to bear this possibility in mind when making arrangements for attending the Conference.
3. On Monday, 8 October 1973 at 10.00 a.m. prior to the opening of the Conference, there will be a short meeting of the heads of delegations to discuss the Conference arrangements, particularly the election of officers.

Secretariat arrangements

4. Annex II shows the Executive Secretary and other Secretaries of the Plenary and Committees appointed by the Secretary-General in accordance with Rule 7(b) of the Provisional Rules of Procedure (MP/CONF/2).
ANNEX I

TENTATIVE TIMETABLE FOR THE CONFERENCE

<table>
<thead>
<tr>
<th></th>
<th>Period of Conference (8 October – 2 November 1973)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1st week</td>
</tr>
<tr>
<td>Plenary</td>
<td></td>
</tr>
<tr>
<td>Committee I</td>
<td></td>
</tr>
<tr>
<td>Committee II</td>
<td></td>
</tr>
<tr>
<td>Committee III</td>
<td></td>
</tr>
<tr>
<td>Committee IV</td>
<td></td>
</tr>
<tr>
<td>Drafting Committee</td>
<td></td>
</tr>
</tbody>
</table>

Notes:

1. There would be a need to convene one or more short Plenary meetings during the second and third weeks.

2. The meeting time allocated to Committee II for the fourth week might be transferred to other Committees depending on the progress of work by each Committee.
ANNEX II

SECRETARIAT ARRANGEMENTS FOR
THE PLENUM AND COMMITTEES

Executive Secretary: Captain A. Saveliev

Deputy Executive Secretaries: Mr. Y. Sasamura (primarily responsible for Agenda items 7 and 9)
Mr. T. Mensah (primarily responsible for Agenda item 8)

Committee I:
Secretary: Mr. S.L.D. Young
assisted by Mr. T. Busha

Committee II:
Secretary: Mr. J. Jons
assisted by Mr. G. Cipolla and Mr. A. Spassky

Committee III:
Secretary: Mr. A. Andreev
assisted by Mr. H. Wardelmann

Committee IV:
Secretary: Mr. T. Mensah
assisted by Mr. F. de Franchis

Drafting Committee:
Secretaries: Mr. B. Ohamura
Mr. T. Busha

Credentials Committee:
Secretary: Mr. T. Busha

The Executive Secretary will act as Secretary to the Steering Committee.
The Deputy Executive Secretaries will act as Secretaries to the Plenary.