Circular Letter No.4171

PROJECT TECHNICAL MANAGER (P.4)
GREENVOYAGE2050 PROJECT COORDINATION UNIT
SUBDIVISION FOR MAJOR PROJECTS
MARINE ENVIRONMENT DIVISION

Vacancy announcement: V.N. 19-17
Admin number: ADMIN/19/77
Post number: 50006679

Contract Information: The contract will be fixed term for one year, with the possibility of further extension subject to satisfactory performance and availability of project funds.

Purpose of the post
Under the overall supervision of the Deputy Director, Subdivision for Major Projects, Marine Environment Division (MED), the incumbent will lead a team of Project Coordination Unit (PCU) staff, provide high-level technical guidance and advisory services and undertake overall project management and governance responsibilities related to the implementation of the IMO-Norway GreenVoyage2050 Project. The incumbent will ensure the successful delivery of this major global project with strong functional links to the other climate change initiatives and maritime energy efficiency partnerships. Building on the outcomes of the GEF-UNDP-IMO Global Maritime Energy Efficiency Project and the IMO-European Union Global Maritime Technology Cooperation Centre Network Project, the incumbent will establish project partnership agreements through consultations with the global strategic partners of the project including multilateral development banks and the private sector.

For a detailed job description, please refer to page 2.

Date of issue: 8 November 2019
Deadline for applications: 29 November 2019
Salary: US$ 72,637 net per annum, plus post adjustment (currently US$ 38,570). Salary is free of income tax in the United Kingdom. For further information on benefits and entitlements please click here.

Required competencies
(a) Excellent project management skills, including implementation.
(b) Knowledge and understanding of theories, concepts and approaches in the required field of expertise.
(c) Conceptual analytical and evaluative skills and proven ability to conduct research and analysis.
(d) Demonstrated professional competence and mastery in the relevant specialized field.
(e) Ability to develop clear goals that are consistent with agreed strategies; foresee risks and allow for contingencies when planning.
(f) Organizational and time management skills and a high degree of initiative, together with the ability to work under pressure, and to manage conflicting priorities whilst handling high volumes of work.
(g) Integrity, discretion, accuracy and meticulous attention to detail.
(h) Proven ability to establish and maintain effective working relations with both internal and external stakeholders, at all levels, including in an international, cross-cultural context.

Professional experience
Minimum of seven years of professional experience, of which a minimum of three years in managing international environmental projects, with multidisciplinary teams and working with multiple stakeholders. Experience in maritime projects would be an advantage. Awareness and understanding of IMO stakeholders including the maritime industry stakeholders would be an asset.

Education
Advanced university degree in environmental engineering, marine science, maritime law, international relations or equivalent subjects.

Language skills
Advanced level of proficiency in English, both written and spoken, is essential. Working knowledge and ability to understand complex technical issues in other official languages of the United Nations will be an advantage.

Other knowledge and skills
High proficiency in Microsoft Office applications. Knowledge of relevant international conventions and other instruments. Knowledge of issues and challenges related to the implementation of MARPOL Annex VI and IMO initial GHG strategy in developing countries would be an advantage.

How to apply
Applications must include an up to date Personal History Form (also available from our website www.imo.org) and should be accompanied by a cover letter stating the reasons for applying and highlighting experience relevant to the post. Applications must be sent to: recruitment@imo.org. Only applications submitted via email will be accepted.

Please state Vacancy Number 19-17 as well as the title of the post in the subject line.

Please do not send applications via multiple routes.

Your application will be acknowledged only in the case that you are short-listed for an interview.

This vacancy is open to male and female candidates. IMO seeks to increase the number of women at all levels and, therefore, qualified women are particularly encouraged to apply.
IMO will make every effort to facilitate the employment of persons with disabilities.
The Project Technical Manager will be responsible for the successful delivery of the IMO-Norway GreenVoyage2050 Project and will plan, manage and lead highly specialized and multi-disciplinary global, regional and national teams; coordinate and participate in inter-organizational and inter-governmental meetings, project taskforces and working groups; and provide technical leadership/secretariat services on technical networks and/or international technical policy and standard-setting meetings.

The Project Technical Manager will analyse global, regional and country-specific requirements and relevant technical issues to provide critical input into the IMO Strategic Objectives related to energy efficiency and GHG emissions, work plans and the supporting budgets and/or resourcing strategies. The Project Technical Manager will liaise directly with the governance units established under the project, i.e., the Global Project Task Force (GPTF), the Executive Committee (ExCom), potential additional project donors and the private sector, in order to coordinate the work plan for the Project and to secure global stakeholder engagement.

One of the major responsibilities of the Project Technical Manager will be developing strategic partnerships with international financial institutions and the private sector stakeholders who are working towards low carbon maritime transport and through these partnerships implementing pilot demonstration of low-carbon technologies to support the goals of the project.

1 Technical advisory support and capacity building at global, regional and national levels

.1 Analyse the baseline scenario of participating countries, drive the legal, policy and institutional reform that will be required in each Pioneer Partnering Country (PPC) and New Pilot Country (NPC), in collaboration with government counterparts, provide guidance for the formulation of national strategies and national action plans for energy efficiency and GHG emissions.

.2 In collaboration with regional environmental organizations, contribute to the outreach to other countries in the region and the development of regional strategies to be incorporated into existing regional conventions or action plans, with a view to harmonizing energy efficiency measures and enforcement aspects.

.3 Analyse the development needs and lead the provision of technical assistance and capacity-building to the participating developing countries with an aim to ensure that all stakeholders are trained and suitably prepared for the implementation of all the different aspects of energy efficiency and GHG emissions at the national level.

.4 Chair discussions and participate as speaker in international R&D conferences, exhibitions and other outreach activities representing the Project.

.5 Advise participating countries and Regional Coordinating Organizations (RCOs) during preparation and implementation of national and regional activities, and provide the necessary technical oversight, using evidence-based methodologies.
.6 Supervise the creation of awareness-raising materials and educational programmes in each participating country and for the project at the global level.

.7 Supervise and conduct the final review and provide inputs for all technical reports and publications prepared by the project and by the participating countries.

.8 Supervise the development of an electronic information and knowledge hub system that will become the leading global resource information centre on energy efficiency.

.9 Follow discussions on energy efficiency and GHG-related matters at relevant IMO Committees and Subcommittees such as MEPC and PPR.

2 Stakeholder involvement, partner coordination, knowledge management support

.1 Ensure and promote regular, adequate and appropriate linkage with other work programmes related to climate change issues and energy efficiency, such as the UNFCCC, and with other relevant organizations, including UN Agencies, non-governmental organizations (NGOs) or academic institutions and industry associations, to increase policy dialogue, explore and promote effective collaboration, partnerships and synergies for the design and implementation of best practices for maritime energy efficiency.

.2 Engage leading private sector industry representatives and lead the public-private sector partnership component of the GreenVoyage2050 project: the Global Industry Alliance (GIA) to support low carbon shipping. Act as Secretary of the GIA Task Force and supervise the technical activities identified under the GIA.

.3 Supervise the cross-sectoral component at the UN-wide and private sector levels, with the appropriate partners identified in the Project Document.

.4 Lead and participate in co-financing mobilization activities in accordance with the Project implementation strategy and focusing primarily on international financial institutions and developed countries.

.5 Establish links, where appropriate, with other international initiatives on energy efficiency and climate change and represent the GreenVoyage2050 Project at various International fora including the Conference of the Parties (COP) of the UNFCCC.

.6 Foster strategic partnerships with various international organizations and institutions involved in climate change and energy efficiency issues and technical and scientific cooperation for the implementation of the Project and IMO’s initial GHG strategy and MARPOL Annex VI requirements.
Facilitate technical discussions, workshops or other regional or global events, such as R&D Forum, organized under the Project framework with multiple stakeholder participation.

Liaise directly with the representatives of the various governance and technical advisory committees established within the project framework (such as GPTF or ExCom); participate and ensure timely coordination of such governance and advisory meetings.

Ensure the dissemination of lessons learned and results achieved, through maintaining a Project Knowledge Management System. Ensure an adequate outreach, communication and project visibility strategy.

Support the work of the Subdivision for Major Projects of the Marine Environment Division, as required.

### 3 Project implementation (management, team leadership, monitoring and reporting)

Exercise overall responsibility for planning, implementation, management and coordination of the project operations and staff following an adaptive management approach.

Ensure timely implementation of all project activities, including quality control and review of all produced technical outputs.

Define and steer the main strategy for project implementation in consultation with Norway, and under the direct supervision of the Deputy Director, Subdivision for Major Projects; overseeing preparation and updating the project work plan, as required.

Act as Secretary of the Project ExCom and Steering Committee meetings. Oversee the preparation of project review and/or evaluation meetings; prepare background documents, briefs, issue papers, progress reports for the ExCom meetings and for donor reporting; follow up of ExCom and Steering Committee decisions and recommendations.

Lead and effectively manage the Project Coordination Unit (PCU), providing appropriate feedback, guidance and training opportunities for all PCU members. Manage any recruitment process that may be required after the Project is launched.

Supervise and provide technical support to decentralized regional and national coordinating offices in the development and implementation of their project work programmes.
.7 Lead the establishment of the necessary partnership agreements with the regional partners such as MTCCs for implementing the activities programmed by the GreenVoyage2050 project and coordinate the work in PPCs and NPCs through the National Focal Points and National Project Coordinators.

.8 Oversee and coordinate the mid-term review and terminal evaluation, the annual budget revisions and any potential extensions to the Project, and at the closure of the Project.

.9 Any other duties as may be required for the effective management of the project and duties requested by the IMO Secretariat.