



MARITIME SAFETY COMMITTEE  
88th session  
Agenda item 1

MSC 88/1  
10 June 2010  
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### PROVISIONAL AGENDA

**for the eighty-eighth session of the Maritime Safety Committee to be held from  
Wednesday, 24 November to 3 December 2010  
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

**Session commences at 9.30 a.m. on Wednesday, 24 November 2010**

Opening of the session

- 1 Adoption of the agenda; report on credentials
- 2 Decisions of other IMO bodies, including the outcome of the 2010 STCW Conference
- 3 Consideration and adoption of amendments to mandatory instruments
- 4 Measures to enhance maritime security
- 5 Goal-based new ship construction standards
- 6 LRIT-related matters
- 7 Ship design and equipment (report of the fifty-third session and urgent matters emanating from the fifty-fourth session of the Sub-Committee)
- 8 Radiocommunications and search and rescue (report of the fourteenth session of the Sub-Committee)
- 9 Fire protection (report of the fifty-fourth session of the Sub-Committee)
- 10 Flag State implementation (report of the eighteenth session of the Sub-Committee)
- 11 Safety of navigation (report of the fifty-sixth session of the Sub-Committee)
- 12 Dangerous goods, solid cargoes and containers (urgent matters emanating from the fifteenth session of the Sub-Committee)
- 13 Training and watchkeeping (information under STCW regulations I/7 and 8)
- 14 Technical assistance sub-programme in maritime safety and security
- 15 Capacity-building for the implementation of new measures

- 16 Role of the human element
- 17 Formal safety assessment
- 18 Piracy and armed robbery against ships
- 19 General cargo ship safety
- 20 Implementation of instruments and related matters
- 21 Relations with other organizations
- 22 Application of the Committee's Guidelines
- 23 Work programme
- 24 Election of Chairman and Vice-Chairman for 2011
- 25 Any other business

**Notes:**

1 In accordance with the Guidelines on the organization and method of work of the MSC and MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2 as amended):

.1 documents should be received in the Secretariat as follows:\*

- (a) documents containing proposals for new and unplanned outputs, by **24 August 2010**;
- (b) documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by **24 August 2010**;
- (c) non-bulky documents (including information documents) and bulky information documents submitted in electronic format, by **21 September 2010**; and
- (d) documents, containing 4 pages or less, commenting on those referred to in subparagraphs (a) to (c)\*\* above, by **5 October 2010** (see also paragraph 4.10.5 of the Guidelines);

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\* In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 4.10.1 of the Guidelines will apply; and
- .2 documents other than information documents, which contain more than 20 pages, C 104 decided that they will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g., English).

\*\* MSC 87 agreed that paragraph (d) should also apply to documents indicated in paragraph (c).

- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
- (a) all documents should include a brief summary prepared in accordance with the Guidelines;
  - (b) substantive documents should conclude with a summary of the action the Committee is invited to take; and
  - (c) information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
  - font size: 11;
  - justification: full;
  - margins (centimetres): 2 cm top, 2.5 cm bottom, left and right.
- In this respect a template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be accompanied by USB disk preferably in Microsoft Word, where available or sent via e-mail in Microsoft Word to IMO's e-mail address "[info@imo.org](mailto:info@imo.org)", in which case hard copies of the documents should also be sent by mail or facsimile.

2 The MSC has recommended that the provisions of the above Guidelines, which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

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