



LEGAL COMMITTEE
97th session
Agenda item 1

LEG 97/1
25 May 2010
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PROVISIONAL AGENDA

**for the ninety-seventh session of the Legal Committee
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 15 to Friday, 19 November 2010**

Session commences at 9.30 a.m. on Monday, 15 November 2010

Opening of the session

- 1 Adoption of the agenda
- 2 Report of the Secretary-General on credentials
- 3 Election of officers
- 4 Report on the 2010 Conference on the revision of the HNS Convention
- 5 Provision of financial security in cases of abandonment, personal injury to, or death of seafarers in the light of the progress towards the entry into force of the ILO Maritime Labour Convention, 2006 and of the amendments relating thereto
- 6 Fair treatment of seafarers in the event of a maritime accident
- 7 International Convention on Civil Liability for Bunker Oil Pollution Damage, 2001: implementation of the Convention
- 8 Consideration of a proposal to amend the limits of liability of the Protocol of 1996 to the Convention on Limitation of Liability for Maritime Claims, 1976 (LLMC 96), in accordance with article 8 of LLMC 96
- 9 Piracy: review of national legislation
- 10 Matters arising from the 25th extraordinary and the 104th regular sessions of the Council; and the 26th regular session of the Assembly
- 11 Technical co-operation activities related to maritime legislation
- 12 Review of the status of conventions and other treaty instruments adopted as a result of the work of the Legal Committee

- 13 Work programme:
- (i) Review of outputs; and
 - (ii) Review of Guidelines on Work Methods and Organization of Work of the Legal Committee
- 14 Any other business
- 15 Consideration of the report of the Committee on its ninety-seventh session

Notes:

1 In accordance with the Guidelines on Work Methods and Organization of Work of the Legal Committee, as revised by the Committee at its ninety-fifth session (LEG.1/Circ.5):

- .1 documents should be received by the Secretariat as follows:
 - (a) documents containing proposals for new work programme items, by **Friday, 10 September 2010 (9-week deadline)**;
 - (b) documents, including information documents, containing more than 6 pages of text (bulky documents), by **Friday, 10 September 2010 (9-week deadline)**;
 - (c) non-bulky documents (6 pages or less) commenting on those referred to in subparagraphs (a) and (b) above, or on items already on the agenda, or non-bulky information documents, by **Friday 1 October 2010 (6-week deadline)**; and
 - (d) documents, containing 4 pages or less, commenting on those referred to in subparagraphs (a) and (b) above, by **Friday, 8 October 2010 (5-week deadline)**
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible, and:
 - (a) all documents should include a brief summary prepared in accordance with the Guidelines;
 - (b) substantive documents should conclude with a summary of the action the Committee is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein;

2 Furthermore, in accordance with Circular letter No.3031 of 15 February 2010, the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full;
- margins (centimetres): 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

3 To facilitate the processing of documents, they should be submitted on a USB stick if possible, or sent via e-mail to info@imo.org, in which case hard copies of the documents should also be sent by mail or facsimile. Microsoft Word format is preferable in either case.

4 The Legal Committee has recommended that the provisions of the above-mentioned Guidelines, which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.
